



## Tewkesbury Community Safety Partnership Terms of Reference

### Appendix 1



#### 1.0 Overview

The 1998 Crime and Disorder Act, as amended by the Police Reform Act 2002 and the Police and Justice Act 2006, requires 'responsible authorities' (named under the Act) to work together to reduce crime and disorder in their area. The requirement resulted in the formation of Community Safety Partnerships (CSPs).

The 'responsible authorities' are:

- Police
- Local Authorities
- Fire & Rescue Authorities
- Probation Service
- Clinical Commissioning Groups

Other partners are also invited to attend the CSP, including:

- Severn vale Housing Trust
- Any other partner as may be necessary from time to time as agreed

#### 2.0 Working together to keep Tewkesbury Borough Safe

We work with partner organisations to keep the area one of the safest places to live in the country.

We also form part of a powerful alliance known as Safer Gloucestershire, aimed at clamping down on crime and anti-social behaviour across the County area.

Every year the partnership identifies joint priorities, and delivery plans are developed locally to combat crime and disorder in the coming year.

#### 3.0 Remit

- To ensure compliance with the statutory duties and responsibilities stated in the Crime and Disorder Act 1998, the Police and Justice Act 2006, Policing and Crime Act 2009, the Crime and Social Responsibility Act 2011 and any subsequent Home Office regulations.
- To commit resources from their organisation to support the delivery of the Community Safety Strategy and its themes and priorities.
- To ensure that Gloucestershire Community Safety Strategic Needs Assessment (GCSSNA) are undertaken annually.
- To consider the GCSSNA and agree the key strategic priorities, objectives and targets for the three years Community Safety Strategy, which will be updated annually.
- To ensure that delivery plans are in place to support the strategic objectives and provide good value for money.
- To learn and implement through partner agencies the key findings from Domestic Homicide Reviews and Serious Case reviews

- To set clear objectives, targets, responsibilities for the key priorities identified in the Community Safety Strategy and identify lead agencies.
- To oversee a clear communication strategy and ensure that information is cascaded into partner agencies.
- To work closely with Safer Gloucestershire ensuring that Tewkesbury residents needs and priorities are reflected at the County wide group.
- Communicating and championing the work of the Tewkesbury CSP and Safer Gloucestershire within their individual agencies.
- Promote and share best practice and experience between partner agencies within the county

#### 4.0 Membership

Name	Organisation	Title
Peter J Tonge	Tewkesbury BC	Head of Community Services
Cllr Kay Berry	Tewkesbury BC	Lead Member for Community
Insp Cheryl Godwin	Gloucestershire Constabulary	Tewkesbury Neighbourhood Inspector
Matthew Clark	Gloucestershire F&R Services	
TBC	Probation Services	
TBC	Clinical Commissioning Group	
TBC	Seven Vale Housing Trust	
Cllr Elaine MacTiernan	Tewkesbury BC	Lead Member for Corporate Governance
Paula Baker	Tewkesbury BC	Housing Services Manager
Gordon Buchanan	Tewkesbury BC	Environmental Health Manager
Andy Sanders	Tewkesbury BC	Community & Economic Development Manager
TBC	Tewkesbury BC	Minutes / CSP Coordinator

Members may send a substitute to meetings but the nominee should be able to make decisions on behalf of their organisation.

The individual partner organisation roles and responsibilities with regards to Tewkesbury CSP are to:

- To champion and provide leadership for the CS agenda,
- To develop problem solving approach of the partnership,
- To develop strong relationships whilst providing challenge,
- To act in the best interest of the partnership,
- Feed in information about issues, needs and priorities to develop the local priorities,
- Appropriately influence the use of resources within own organisation for dealing with agreed partnership priorities,
- Ensure that they have delegated responsibilities and can make decisions,
- Act as committed partners,
- Commit to regularly attend and represent their organisation effectively,
- Key performance indicators are identified in the Community Safety Strategy (most measured centrally quarterly) and will be reported at each meeting when available.

### **6.0 Governance**

The CSP will submit a formal annual report to the Overview & Scrutiny to inform the committee of the work during that year and the plans for the next.

An annual all Member CSP seminar will be held to inform all members of the Council of the work of the CSP including interaction with Safer Gloucestershire.

The CSP will elect a Chair from amongst the responsible authorities, the Chair may be an elected official or from the Officer group and may rotate at a period as agreed by the CSP.

Where voting on an issue is necessary, each responsible authority will have one vote – in the event of a tie, the Chair will have the casting vote.